

Sullivan County NH

Type of Meeting: Sullivan County Board of Commissioners

Date / Time: December 29, 2004 – Wednesday, 2:00 PM

Place: Newport – Remington Woodhull

ATTENDEES: *Commissioners* Donald Clarke - *Vice Chair*, Bennie Nelson – *Clerk* and Ethel Jarvis; Ed Gil de Rubio – *County Manager*; Sheriff Michael Prozzo; Sharon Johnson-Callum (*minute taker*). Other public in attendance: Mr. Jarvis and State – County Delegate Representative Larry Converse.

2:04 Commissioner Donald Clarke, Vice Chair, brought the meeting to order.

AGENDA ITEM NO. 1 BOARD OF COMMISSIONER REORGANIZATION

Newly sworn in Commissioner Ethel Jarvis handed Commissioner Donald Clarke a piece of paper (see copy attached). Jarvis indicated they could not take action as a Board, officially, until January 5th, the first Wednesday after the first Tuesday of January 2005. Jarvis indicated she called the Secretary of State and they confirmed this information. Johnson-Callum indicated Peter Wolfe, Superior Court Clerk, along with Judge Brennan set the date and have in past chosen the last week in December. County Attorney was called for legal opinion and concurred.

Vice Chair indicated they would reorganize at the next meeting.

Vice Chair decided to go out of agenda order.

SIDE NOTE – NOT ON AGENDA / ANTENNA TOWER MOU

Minute taker pointed they had received the *MOU between Southwestern NH Districts Fire Mutual Aid and County of Sullivan*, returned: signed and dated by Chief Paul Szoc – Coordinator, and that Commissioner Clarke and Nelson needed to sign the form. Commissioner Clarke pointed out this was an agreement discussed at a previous meeting.

2:05 A motion was made to approve signing the mou for antenna tower.

Motion made by: Comm. Nelson.

Motion seconded by: Comm. Clarke.

Discussion: None.

Voice vote: Majority in favor.

AGENDA ITEM NO. 4.A. NIC PLANNING OF NEW INSTITUTION CONFERENCE

Vice Chair discussed the National Institute of Corrections (NIC) programs and who attended in the past (Superintendent Hagar discussed NIC - Planning of New Institutes at the last meeting in Unity). Clarke asked Commissioner Nelson and Jarvis if they were interested in attending, pointing out registration deadline Jan 10th, for the April 11 – 14th conference. Both Commissioners would like to participate. Minute taker will provide information to

Superintendent Hagar.

SIDE NOTE – NEXT MEETING - NOT ON AGENDA

The Board of Commissioners discussed date of next meeting. Decided on Wednesday, January 5 @ 1:00 p.m.

AGENDA ITEM NO. 2 CORPORATE AUTHORIZATION FORMS

Johnson-Callum presented Corporate Authorization forms, provided by the Lake Sunapee Bank for the County's three accounts (1. Health Insurance Trust, 2. Temporary Investment and 3. Registry of Deeds), which needed to be signed by the Board of Commissioner Clerk and witnessed by another Board Officer. It was noted these forms reflected Mark Pitkin as new County Treasurer and Peter Lovely as County Treasurer Deputy and would need to be delivered to bank prior to first of year.

2:15 A motion was made to authorize the Board of Commissioners Clerk, Bennie Nelson, to sign the form, along with Vice Chair Donald to sign as witness.

Motion made by: Comm. Nelson.

Motion seconded by: Comm. Clarke.

Discussion: None.

Voice vote: Majority in favor.

AGENDA ITEM NO. 4.B. NH WESTERN REGIONAL RURAL DEVELOPMENT SUMMIT

The Commissioners and County Manager discussed the NH Western Regional Rural Development Summit to take place at the Eagle Tavern. Commissioner Jarvis indicated she had signed up with Sean Lyons earlier. Commissioners Clarke and Nelson indicated they were interested in attending. Minute taker will relay that information to Sean Lyons (ECON President).

AGENDA ITEM NO. 3 NHDES APPLICATION 2005 ANNUAL INSTALLMENT – UNITY COMPLEX WASTEWATER GRANT

Johnson-Callum presented Vice Chair with the annual renewal form for the Unity Complex Wastewater Grant. She pointed out form-required signature from Chair Rudolf Adler. Clarke asked minute taker if the grant form could wait until the next meeting. Johnson-Callum confirmed there was no deadline specified on the form or letter.

Vice Chair indicated they would post pone signing until next meeting.

AGENDA ITEM NO. 5 REVIEW ANY OTHER COUNTY BUSINESS

No other County business discussed.

AGENDA ITEM NO. 6 EXECUTIVE SESSION PER RSA 91-A3.II.C.

County Manager confirmed this pertained to a personnel issue, which could wait until their next meeting. Vice Chair indicated they would post pone this to the next Wednesday meeting.

2:30 A motion was made to adjourn meeting.

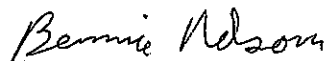
Motion made by: Comm. Nelson.

Motion seconded by:

Discussion: Commissioner Jarvis indicated she had an appointment next Wednesday, did not have her appointment book with her, but would call the minute taker later today to confirm the time and when it would be best for the Board to meet again if the date they decided on conflicted with her schedule.

Voice vote: All in favor to adjourn.

Respectfully submitted,



*Bennie Nelson, Clerk
Board of Commissioners*

BN/s.j-c.